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**TUESDAY, SEPTEMBER 12, 2017**  
**CITY COUNCIL REVISED AGENDA**  
**6:00 PM**

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Councilman Gilbert).
- III. Minute Approval.
- IV. Special Presentation.

**PUBLIC HEARING**

**2017-2018 Operations Budget, Senior Tax Freeze, and Certified Tax Rate**

V. **Ordinances – Final Reading:**

**FINANCE**

- a. [An ordinance, hereinafter also known as "the Fiscal Year 2017-2018 Operations Budget, Senior Tax Freeze, and Certified Tax Rate Ordinance", providing revenue for the fiscal year beginning July 1, 2017, and ending June 30, 2018; appropriating same to the payment of expenses of the Municipal Government; fixing the rate of taxation on all taxable property in the City, and the time taxes and privileges are due, how they shall be paid, when they shall become delinquent; providing for interest and penalty on delinquent taxes and privileges; amending Chattanooga City Code, Part II, Chapter 2, Section 2-267, relative to paid leave for active-duty training and to amend Chattanooga City Code, Part II, Chapter 31, Sections 31-36, 31-37, 31-41, and 31-43; and adopting the Property Tax Freeze Program for Elderly, Low-Income Homeowners authorized by State Law by adding Section 2-111 to the Chattanooga City Code.](#)
- b. [An ordinance appropriating, authorizing or allocating funds to the Capital Improvements Budget for the Fiscal Year 2017-2018.](#)

VI. **Ordinances – First Reading:**

**PLANNING**

- a. [2017-106 Henry Apartment, LLC \(R-1 Residential Zone and C-2 Convenience Commercial Zone to E-CX-3 Urban Edge Commercial Mixed Use Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 341 Stringer Street, more particularly described herein, from R-1 Residential Zone and C-2 Convenience Commercial Zone to E-CX-3 Urban Edge Commercial Mixed Use Zone with a cap of three \(3\) stories or forty \(40'\) feet, subject to certain conditions. \(District 1\) \(Recommended for approval by Planning and Staff\)](#)

[2017-106 Henry Apartment, LLC \(R-1 Residential Zone and C-2 Convenience Commercial Zone to E-CX-3 Urban Edge Commercial Mixed Use Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 341 Stringer Street, more particularly described herein, from R-1 Residential Zone and C-2 Convenience Commercial Zone to E-CX-3 Urban Edge Commercial Mixed Use Zone with a cap of three \(3\) stories or forty \(40'\) feet. \(Applicant Version\)](#)

- b. [2017-107 Wise Properties c/o Chris Blevins \(R-2 Residential Zone to E-CX-3 Urban Edge Commercial Mixed Use Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 530 North Market Street, more particularly described herein, from R-2 Residential Zone to E-CX-3 Urban Edge Commercial Mixed Use Zone with a cap of three \(3\) stories or forty \(40'\) feet, subject to certain conditions. \(District 2\) \(Recommended for approval by Planning and Staff\)](#)

[2017-107 Wise Properties c/o Chris Blevins \(R-2 Residential Zone to E-CX-3 Urban Edge Commercial Mixed Use Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 530 North Market Street, more particularly described herein, from R-2 Residential Zone to E-CX-3 Urban Edge Commercial Mixed Use Zone with a cap of three \(3\) stories or forty \(40'\) feet. \(Applicant Version\)](#)

- c. [2017-062 Pat Neuhoff of Neuhoff Taylor Architects and Lester & Southard Partners \(C-2 Convenience Commercial Zone to R-T/Z Residential Townhouse Zero Lot Line Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 4122 North Access Road, more particularly described herein, from C-2 Convenience Commercial Zone to R-T/Z Residential Townhouse Zero Lot Line Zone, subject to certain conditions. \(District 2\) \(Recommended for approval by Planning and Staff\) \(Deferred from 7/11/2017\)](#)

2017-062 Pat Neuhoff of Neuhoff Taylor Architects and Lester & Southard Partners (C-2 Convenience Commercial Zone to R-T/Z Residential Townhouse Zero Lot Line Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 4122 North Access Road, more particularly described herein, from C-2 Convenience Commercial Zone to R-T/Z Residential Townhouse Zero Lot Line Zone. (Applicant Version)

- d. 2017-100 Dan Bernard Page (R-1 Residential Zone to R-3 Residential Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 3000 Hamill Road, more particularly described herein, from R-1 Residential Zone to R-3 Residential Zone, subject to certain conditions. (District 3) (Recommended for approval by Planning and recommended for denial by Staff)

2017-100 Dan Bernard Page (R-1 Residential Zone to R-3 Residential Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 3000 Hamill Road, more particularly described herein, from R-1 Residential Zone to R-3 Residential Zone. (Applicant Version)

- e. 2017-097 Kanta Chaudhari (R-1 Residential Zone to C-5 Neighborhood Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 7418 Igou Gap Road, more particularly described herein, from R-1 Residential Zone to C-5 Neighborhood Commercial Zone, subject to certain conditions. (District 4) (Recommended for approval by Planning and recommended for denial by Staff)

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- f. 2017-101 Hawkins Commercial Properties, LLC c/o Mark Hawkins (R-1 Residential Zone and M-2 Light Industrial Zone to C-2 Convenience Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone properties located at 3401 Jenkins Road, 7703 and 7721 Standifer Gap Road, more particularly described herein, from R-1 Residential Zone and M-2 Light Industrial Zone to C-2 Convenience Commercial Zone, subject to certain conditions. (District 4) (Recommended for approval by Planning)

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- g. An ordinance to amend Chattanooga City Code, Part II, Chapter 8, Aviation, known as the Airport Zoning Ordinance for the City of Chattanooga. (Revised)
- h. An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, Article III, Division 5, Aviation Overlay District and cross-reference provision and regulations.
- i. An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, Article V, Zoning Regulations, Division 28, A-1 Urban Agricultural Zone to reduce the required minimum lot size and to establish site plan requirements.
- j. An ordinance to amend Ordinance No. 13071 to incorporate certain properties, more particularly described below, into the Downtown Form Based Code Area boundary.
- k. An ordinance to amend the Downtown Context Map within the Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, Article XVI, Downtown Form Based Code, Section 38-693(2), to add certain properties, more particularly described below, into the Urban Edge Context Area.

## **PUBLIC WORKS AND TRANSPORTATION**

### **Transportation**

- l. An ordinance to amend Chattanooga City Code, Part II, Chapter 24, Article X, Section 24-388(e), (f), and (g), relating to Valet Parking.

### **SUSTAINABILITY**

- m. An ordinance to amend Chattanooga City Code, Part II, Chapter 4, which Chapter is known as “the Chattanooga Air Pollution Control Ordinance” by providing for revised rules for new source review; increased permit fees; revised ambient air quality standards; and certain housekeeping provisions.

VII. **Resolutions:**

**ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. A resolution authorizing the Mayor to execute a Lease Agreement with Chattanooga Goodwill Industries, Inc., in substantially the form attached, for a portion of the property located at 1815 E. Main Street, Tax Map No. 156B-D-009, for the operation of programs to offer surplus and donated goods to non-profit organizations and to provide surplus and donated furniture, appliances, and other household goods to homeless, displaced, and other low income individuals and families entering permanent housing through the Chattanooga Furniture Bank. (District 8)

**FINANCE**

- b. A resolution adopting a five-year Capital Improvement Plan for Fiscal Years 2018-2022, subject to future revision; a copy of which is attached hereto and made a part hereof by reference.

**HUMAN RESOURCES**

- c. A resolution authorizing the appointment of Emily Dixon, as a special police officer (unarmed) for the Land Development Office, to do special duty as prescribed herein, subject to certain conditions.

**MAYOR'S OFFICE**

- d. A resolution authorizing the Mayor's appointment of David Hudson as the Storm Water Board Chair. (Added by permission of Chairman Mitchell)

**PLANNING**

- e. H. Riley Partnership d/b/a Riley's Wine and Spirits/ASHA Brothers, LLC (Special Exceptions Permit). A resolution approving a Special Exceptions Permit for an existing liquor store, change in ownership, located at 4818-A Hixson Pike. (District 3) (Revised)
- f. 2017-105 Marcus Jones (Special Exceptions Permit). A resolution approving a Special Exceptions Permit for a Residential Planned Unit Development for properties located at 1038 Meroney Street, unnumbered Wert Street, and 604 Samoyed Trail. (District 2) (Recommended for approval by Planning and Staff)
- g. 2017-115 Marcus Jones (Abandonment). A resolution abandoning a Planned Unit Development (PUD) for properties located in the 600 block of Samoyed Trail, 1038 Meroney Street, 1400 Hamilton Avenue, and unnumbered Wert Street, as detailed on the attached map. (District 2) (Recommended for approval by Planning and Staff)

- h. [2017-103 G. T. Issa Construction, LLC \(Special Exceptions Permit\). A resolution approving a Special Exceptions Permit for a Residential Planned Unit Development for properties located in the 7000 block of Hixson Pike and 1701 E. Boy Scout Road, subject to certain conditions. \(District 3\) \(Recommended for approval by Planning and Staff\)](#)

## **PUBLIC WORKS AND TRANSPORTATION**

### **Public Works**

- i. [A resolution authorizing the Administrator for the Department of Public Works to enter into a one \(1\) year agreement with Material Matters, Inc. for professional services related to the Biosolids Data Management System and to provide all services listed herein, for an amount not to exceed \\$44,925.00.](#)

### **Transportation**

- j. [A resolution authorizing José Vagos, on behalf of property owner, Armando de Jesus Molina, to use temporarily the right-of-way over the sidewalk located at 417 Frazier Avenue for the purpose of installing sidewalk café patio seating with a railing, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. \(District 2\)](#)
- k. [A resolution authorizing Andrew Fahsholtz, on behalf of property owner, Ken DeFoor, to use temporarily the right-of-way located over the sidewalk on W. 8th Street and on Pine Street for the purpose of installing a canopy, sidewalk café, patio seating with a railing, and concrete planters, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. \(District 7\)](#)

VIII. Purchases.

IX. Other Business.

a) [Nana826 LLC d/b/a Harrison Wine and Spirits - Certificate of Compliance.](#)

b) [H. Riley Partnership d/b/a Riley's Wine and Spirits - Certificate of Compliance.](#)

X. Committee Reports.

XI. Agenda Session for Tuesday, September 19, 2017.

XII. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

XIII. Adjournment.

**TUESDAY, SEPTEMBER 19, 2017**  
**CITY COUNCIL AGENDA**  
**6:00 PM**

1. Call to Order.
2. Pledge of Allegiance/Invocation (Councilwoman Berz).
3. Minute Approval.
4. Special Presentation.
5. **Ordinances – Final Reading:**

**PLANNING**

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- g. [An ordinance to amend Chattanooga City Code, Part II, Chapter 8, Aviation, known as the Airport Zoning Ordinance for the City of Chattanooga. \(Revised\)](#)
- h. [An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, Article III, Division 5, Aviation Overlay District and cross-reference provision and regulations.](#)
- i. [An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, Article V, Zoning Regulations, Division 28, A-1 Urban Agricultural Zone to reduce the required minimum lot size and to establish site plan requirements.](#)
- j. [An ordinance to amend Ordinance No. 13071 to incorporate certain properties, more particularly described below, into the Downtown Form Based Code Area boundary.](#)

- k. [An ordinance to amend the Downtown Context Map within the Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, Article XVI, Downtown Form Based Code, Section 38-693\(2\), to add certain properties, more particularly described below, into the Urban Edge Context Area.](#)

## **PUBLIC WORKS AND TRANSPORTATION**

### **Transportation**

- l. [An ordinance to amend Chattanooga City Code, Part II, Chapter 24, Article X, Section 24-388\(e\), \(f\), and \(g\), relating to Valet Parking.](#)

## **SUSTAINABILITY**

- m. [An ordinance to amend Chattanooga City Code, Part II, Chapter 4, which Chapter is known as “the Chattanooga Air Pollution Control Ordinance” by providing for revised rules for new source review; increased permit fees; revised ambient air quality standards; and certain housekeeping provisions.](#)

## 6. **Ordinances – First Reading:**

## **PUBLIC WORKS AND TRANSPORTATION**

### **Public Works**

- a. [MR-2017-110 D.L. Enterprises \(Abandonment\). An ordinance closing and abandoning a sewer easement located on 5565 Cassandra Smith Road, Tax Map No. 100-063.05, as detailed on the attached map, and subject to certain conditions. \(District 3\) \(Recommended for approval by Public Works\)](#)

### **Transportation**

- b. [MR-2017-109 Greenlife Properties, James Welborn, Joe Jumper, and Norman Skinner \(Abandonment\). An ordinance closing and abandoning a portion of the 1300 block of Dorchester Road, as detailed on the attached map, and subject to certain conditions. \(District 2\) \(Recommended for approval by Transportation\)](#)
- c. [MR-2017-102 Berry Engineering/Sue Stewart \(Abandonment\). An ordinance closing and abandoning an unnamed forty \(40’\) foot right-of-way off the 2100 block of Jenkins Road, as detailed on the attached map. \(District 4\) \(Recommended for denial by Transportation\)](#)
- d. [MR-2017-111 CCW of Chattanooga/B & B Construction \(Abandonment\). An ordinance closing and abandoning the 2600 block of Ohio Street, as detailed on the attached map. \(District 8\) \(Recommended for denial by Transportation\)](#)

- e. [MR-2017-094 Samuel W. Clemons/John W. Cotten \(Abandonment\). An ordinance closing and abandoning two \(2\) unopened alleys off 2501 East Main Street, as detailed on the attached map, and subject to certain conditions. \(District 9\) \(Recommended for approval by Transportation\)](#)

7. **Resolutions:**

**ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. [A resolution authorizing the Mayor to execute a Deed of Conservation Easement with Frank Douglas Stein, Trustee, in substantially the form attached, for approximately a .33 acre portion of 3650 Faith Road, Tax Parcel No. 128N-C-003, with this conveyance being a section of the Greenway Trail along South Chickamauga Creek, and further authorizing the execution of all documents related to the transaction with closing fees, for an amount not to exceed \\$2,000.00. \(District 5\)](#)
- b. [A resolution authorizing the Administrator for the Department of Economic and Community Development to award HOME Program funds for the purpose of creating affordable housing units to Habitat for Humanity of Greater Chattanooga and to enter into an agreement for use of said funds, in the amount of \\$160,000.00.](#)

**HUMAN RESOURCES**

- c. [A resolution authorizing the appointments of Keith Martin, Michael Glenn, Matthew Scott, Elizabeth Spaulding, Lebron Durham, Kenneth Fairchild, Austin Holland, Dallas Longwith, and Edward Robinson as special police officers \(armed\) for the Hamilton County Parks and Recreation to do special duties as prescribed herein, subject to certain conditions. \(Revised\)](#)

**PUBLIC WORKS AND TRANSPORTATION**

**Public Works**

- d. [A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with the Army Corps of Engineers for scope of work relative to a study for streambank erosion repair at Renaissance Park along the Tennessee River, RM464, Contract No. R-16-001, Renaissance Park Riverbank Stabilization Study, authorizing a fifty \(50%\) percent match, for a maximum amount not to exceed \\$100,000.00. \(District 1\)](#)
- e. [A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with Barge, Waggoner, Sumner and Cannon, Inc. for professional services relative to Contract No. W-16-023-101, Brainerd Golf Course Pump Station Improvements, a Consent Decree supported project, for an amount not to exceed \\$280,700.00. \(District 5\) \(Consent Decree\)](#)

- f. [A resolution authorizing the approval of Change Order No. 1 \(Final\) for Tri-State Roofing Contractors, LLC relative to Contract No. Y-16-003-201, West 12<sup>th</sup> Street YFD Roof Repair, for an increased amount of \\$15,524.54, to release the remaining contingency in the amount of \\$575.46, for a revised contract amount not to exceed \\$176,762.54. \(District 7\)](#)
- g. [A resolution authorizing the approval of Change Order No. 1 \(Final\) for P & C Construction, Inc. relative to Contract No. R-14-010-201, Charles A. Bell Park Project, for an increased amount of \\$50,629.80, for a revised contract amount not to exceed \\$932,277.62. \(District 7\)](#)
- h. [A resolution authorizing the approval of Change Order No. 3 for Burns and McDonnell Engineering Company, Inc. for professional services relative to Contract No. W-12-016-102, CITICO CSTOF and CITICO Pump Station Improvements, for an increased amount of \\$72,980.90, for a revised contract amount not to exceed \\$519,980.70. \(District 8\) \(Consent Decree\)](#)
- i. [A resolution to accept the qualifications for the on-call blanket contract\(s\) for professional surveying services, Contract No. E-17-002-901 from \(1\) Arcadis, US, Inc.; \(2\) ASA Engineers & Consultants, Inc.; \(3\) Civic Engineering and Information Technologies, Inc.; \(4\) Earthworx, LLC; \(5\) the RLS Group, LLC; \(6\) S&ME, Inc.; and \(7\) Vaughn & Melton Consulting Engineers, Inc. based on the surveying categories that each consultant submitted and qualified for, to enter into seven \(7\), one \(1\) year blanket contracts with these professional firms with three \(3\) one \(1\) year renewal options for professional services estimated at \\$300,000.00 total annually for all seven \(7\) professional firms for use by all departments.](#)
- j. [A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with ADS Environmental Services, a division of ADS, LLC, for provision of flow and rain gauge monitoring services for a term of two \(2\) years with the option to extend the agreement for an additional \(1\) year period, for an amount not to exceed \\$900,000.00 annually.](#)
- k. [A resolution authorizing the waiver of the fee for the 11th Annual “Bark in the Park” event held at Jack Benson Heritage Park on Saturday, October 14, 2017, for the total amount of \\$1,000.00 \(Sponsored by Councilman Ledford\)](#)

### **Transportation**

- i. [A resolution authorizing the Administrator for the Department of Transportation to enter into an agreement with Alfred Benesch & Company relative to Contract No. T-15-024-101 for professional services associated with Shallowford Road \(Airport Road to Jersey Pike\), in the amount of \\$584,430.00, with a contingency amount of \\$58,443.00, for a total amount of \\$642,873.00. \(District 5\)](#)

- m. [A resolution authorizing the Administrator for the Department of Transportation to renew for the second year Contract No. T-16-003-201 for construction services associated with Citywide right-of-way concrete requirements with Yerbey Concrete Construction for twelve \(12\) months, for an approximate amount of \\$1,468,211.25.](#)

**YOUTH AND FAMILY DEVELOPMENT**

- n. [A resolution authorizing the Administrator for the Department of Youth and Family Development to enter into agreements with Chambliss Center for Children, Maurice Kirby, Newton Centers and Child Care Network of Bonny Oaks, and Signal Centers, and First Step Christian Day Care for Early Head Start/Child Care Partnership Services for one hundred fifty \(150\) infants and toddlers during the school year term of 2017-2018, for a total amount of \\$1,514,430.00, as set forth more fully herein, wherein all agreements shall be funded by grant funds for Early Head Start and Head Start Services from the United States Government.](#)
- 8. Purchases.
  - 9. Other Business.
  - 10. Committee Reports.
  - 11. Agenda Session for Tuesday, September 26, 2017.
  - 12. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
  - 13. Adjournment.

**Proposed City Council Purchases 9-12-17**

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
R158215 Finance & Administration	New Blanket Contract for Sewer Bill Printing	9	10	Pinnacle Data Systems 350 Automation Way Birmingham, AL 35210	Estimated \$180,000 Annually	General Fund	New Blanket Contract for Sewer Bill Printing. The new contract will be a period of twelve (12) months with two (2) renewal options. There were 9 direct bid solicitations and we received 10 responses in the publically advertised bid proceedings. Pinnacle Data Systems was the best bid meeting specifications.



# City of Chattanooga

## Mayor Andy Berke

August 30, 2017

Ms. Daisy Madison, Administrator  
Finance & Administration Department  
101 East 11<sup>th</sup> Street, Suite 100  
Chattanooga, TN 37402

Subject: 158215/304838 Sewer Bill Printing — Finance & Administration Department

Dear Ms. Madison:

Council approval is recommended to issue an annual blanket contract. The proposed contract will cover printing, folding, stuffing, and mailing of sewer bills, and printing of shut-off notice hang tags for use by the Finance & Administration Department. The contract term will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month periods. The estimated annual expenditure under this contract is \$180,000.00.

The invitation to bid was sent to nine (9) vendors as well as formally advertised. Bids were received from ten (10) vendors as shown below. Bids are retained on file in the Purchasing Office for your review upon request.

<u>Bidders</u>	<u>Bid Amount (partial year)</u>
Pinnacle Data Systems	\$71,198.00
TouchPoint Customer Communications	\$71,795.00
Source Link	\$71,610.00
Level One	\$72,070.83
InfoSend Inc.	\$73,223.00
Allison Payment Systems Inc.	\$73,284.60
Sebis Direct, Inc.	\$75,367.00
Diversified Companies	\$76,041.00
Envelopes & Forms Inc.	\$78,104.37
American Direct Mail Services	\$79,787.00

I recommend awarding this contract to Pinnacle Data Systems based upon the price bid and best value to the City. The price offered appears to be fair and reasonable, and the bid meets specifications for the City of Chattanooga.

Respectfully yours,

A handwritten signature in cursive script, appearing to read "Bonnie Woodward".

Bonnie Woodward  
Purchasing Agent

BW/dk

Attachments

Pinnacle Data Systems  
350 Automation Way  
Birmingham, AL 35210



# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 15-AUG-17 at 2:00 PM  
**BID NUMBER:** 304838

**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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G** City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition No : 158215 / 304838 Ordering Dept.: Finance Buyer: Doidre Keylon Phone No.: 423-643-7231  Items Being Purchased: Printing, Folding, Stuffing, and Mailing of Sewer Bills and Printing of Shut-off Notice Hang Tags  ATTACHMENTS: Specifications (7 pages), Affirmative Action Plan document (2 pages) and Iran Divestment Act Vendor Disclosure and Acknowledgement attestation form (1 page), Insurance requirements are included under Standard Terms & Conditions (see below)  This Shall Be A Twelve (12) Month Blanket Contract To Supply Printing, Folding, Stuffing, and Mailing of Sewer Bills and Printing of Shut-off Notice Hang Tags. The Contract Term May Be Renewed For An Additional Two Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  ***Vendor Shall Hold Prices Firm For First (1st) Year of Contract****  Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.  QUANTITIES ARE ESTIMATES ONLY. THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.  *** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON AUGUST-15-2017 *** ***DEADLINE FOR QUESTIONS IS AUGUST 09 2017*** ***ALL QUESTIONS MUST BE SUBMITTED IN WRITING TO DMKEYLON@CHATTANOOGA.GOV***  City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/purchasing/standard-terms-and-conditions</a>  If you can't download call buyer for a copy  NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.  Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.					

# BID SOLICITATION



**City of Chattanooga**  
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City of Chattanooga  
 101 East 11th Street, Suite G13  
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Item	Class-Item	Quantity	Unit	Unit Price	Total
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The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

\*\*\*\* NOTE \*\*\*\*

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name Pinnacle Data Systems

Address 350 Automation Way, Birmingham, AL 35210

Phone/Toll-Free No. 317-490-6666

Fax No. \_\_\_\_\_

eMail Address bob.russell@pinnacledatasystems.com

Contact Person's Name Bob Russell

Estimated Delivery Per requirements as stated in the bid solicitation

Minority-Owned Business \_\_\_\_\_ Small Business \_\_\_\_\_ Veteran \_\_\_\_\_

Minority Woman-Owned Business \_\_\_\_\_ Disabled Veteran \_\_\_\_\_

Woman-Owned Business \_\_\_\_\_

\*\*\*\* ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION \*\*\*\*

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.  
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: NET 30

TELEPHONE NUMBER: 205-307-6739

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein

COMPANY: Pinnacle Data Systems

SIGNATURE: Bob Russell

NAME AND TITLE: Bob Russell, Business Development Executive

# BID SOLICITATION



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City of Chattanooga  
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Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Printing, folding, and stuffing of sewer bills per specifications	65,000	Dollar	<u>.074</u>	<u>\$4810/mo.</u>
2	Postage for mailing at bulk rate	170000	Dollar	<u>.373</u>	<u>63,410.00</u>
3	Postage for mailing that does not qualify for bulk rate	TBD	Dollar	<u>.423</u>	_____
4	Printing of shut-off notice door hang tags per specifications	1,000	Dollar	<u>.44</u>	<u>440.00</u>
		2,500		<u>.22</u>	<u>550.00</u>
		5,000		<u>.16</u>	<u>800.00</u>
		7,500		<u>.13</u>	<u>975.00</u>

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COMPANY: Pinnacle Data Systems

SIGNATURE: *Bob Russell*

NAME AND TITLE: Bob Russell, Business Development Executive

R #158215; Bid #304838; Bid Name: Printing, Folding, Stuffing and Mailing of Sewer Bills; and Printing of Shut Off Notice Hang Tags; Department: Finance & Administration																		
As submitted, or calculated for 65,000																		
Sum of Columns A through W																		
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	T	U	V	W
Line 1, Unit Price	Line 2, Total for 65,000	Line 3, Total for 65,000	Line 4, Total for 65,000	Line 5, Total for 65,000	Line 6, Unit Price	Line 7, Total for 65,000	Line 8, Total for 65,000	Line 9, Total for 65,000	Line 10, Total for 65,000	Line 11, Total for 65,000	Line 12, Total for 65,000	Line 13, Total for 65,000	Line 14, Total for 65,000	Line 15, Total for 65,000	Sum of Columns A through T	Sum of Columns A through U	Sum of Columns A through V	Sum of Columns A through W
Pinnacle Data Systems	\$0.074	\$4,810.00	\$0.373	\$24,245.00	\$63,410.00	\$0.423	\$2,538.00	\$0.440	\$440.00	\$0.220	\$550.00	\$0.160	\$800.00	\$0.1300	\$975.00	\$71,308.00	\$71,558.00	\$71,733.00
TouchPoint Customer Communications	\$0.080	\$5,200.00	\$0.373	\$24,245.00	\$63,410.00	\$0.460	\$2,760.00	\$0.425	\$425.00	\$0.230	\$575.00	\$0.170	\$850.00	\$0.1500	\$1,125.00	\$71,945.00	\$72,220.00	\$72,495.00
Envelopes & Forms, Inc.	\$0.080	\$5,200.00	\$0.403	\$26,195.00	\$68,510.00	\$0.630	\$3,780.00	\$0.614	\$614.37	\$0.373	\$932.76	\$0.272	\$1,359.16	\$0.2425	\$1,818.68	\$78,422.76	\$78,849.16	\$79,308.68
SourceLink	\$0.090	\$5,450.00	\$0.370	\$24,050.00	\$62,900.00	\$0.390	\$2,340.00	\$0.520	\$520.00	\$0.250	\$625.00	\$0.160	\$800.00	\$0.1500	\$1,125.00	\$71,715.00	\$71,890.00	\$72,215.00
Sebis Direct, Inc.	\$0.096	\$6,240.00	\$0.390	\$25,350.00	\$66,300.00	\$0.460	\$2,760.00	\$0.067	\$67.00	\$0.049	\$123.00	\$0.040	\$198.00	\$0.0425	\$315.00	\$75,423.00	\$75,498.00	\$75,618.00
LevelOne	\$0.078	\$5,120.830	\$0.373	\$24,245.00	\$63,410.00	\$0.415	\$2,490.00	\$1.050	\$1,050.00	\$0.566	\$1,415.00	\$0.374	\$1,870.00	\$0.3100	\$2,325.00	\$72,070.83	\$72,435.83	\$73,345.83
American Direct Mail Services	\$0.138	\$8,970.00	\$0.399	\$25,935.00	\$67,830.00	\$0.490	\$2,940.00	\$0.047	\$47.00	\$0.047	\$117.50	\$0.047	\$233.00	0.0470	\$352.50	\$79,787.00	\$79,975.00	\$80,092.50
Allison Payment Systems, Inc.	\$0.088	\$5,720.00	\$0.380	\$24,700.00	\$64,600.00	\$0.410	\$2,460.00	\$0.505	\$504.60	\$0.266	\$665.00	\$0.227	\$1,135.00	\$0.1953	\$1,464.98	\$73,284.60	\$73,445.00	\$74,244.98
Diversified Companies	\$0.131	\$8,515.00	\$0.380	\$24,700.00	\$64,600.00	\$0.460	\$2,760.00	\$0.166	\$166.00	\$0.114	\$384.00	\$0.104	\$519.00	\$0.1059	\$794.00	\$76,041.00	\$76,394.00	\$76,669.00
InfoSend, Inc.	\$0.103	\$6,685.00	\$0.370	\$24,050.00	\$62,900.00	\$0.423	\$2,538.00	\$0.110	\$110.00	\$0.075	\$187.00	\$0.067	\$334.00	\$0.0631	\$473.40	\$72,310.00	\$72,457.00	\$72,596.40