

CHATTANOOGA CITY COUNCIL  
J.B. COLLINS CONFERENCE ROOM OF THE COUNCIL BUILDING  
**STRATEGIC PLANNING MEETING**  
**MINUTES/RECAP – September 19, 2023**

- I. **Call to Order:** Chair Raquetta Dotley called the meeting to order at 2:05 p.m. A quorum was present that also included Vice Chair Hill and Councilpersons Carol Berz, Isiah Hester, Darrin Ledford. Councilwoman Marvene Noel arrived after the call to order. City Attorney Phil Noblett and Council Clerk Nicole Gwyn were present. Councilpersons Demetrus Coonrod, Chip Henderson, and Ken Smith were not present.
  
- II. **Minute Approval:** Councilman Hester moved to approve the 8/1 and 8/15 minutes. Councilwoman Berz seconded. The motion carried.
  
- III. **Social and Economic Equity Study Proposal:** Chair Dotley recognized Dr. Marcus Mauldin, who responded to questions from councilpersons. Discussion ensued. The Council requested the following: (1) research design and (2) target areas. Councilwoman Berz moved to approve moving forward with the proposal with a caveat including the receipt of a detailed scope of work. Councilman Hester seconded. The motion carried.
  
- IV. **Human Resources Committee Discussion:** Chair Dotley discussed the request by Councilwoman Coonrod to establish a Human Resources Committee. With no objection from the Council, Chair Dotley established a Human Resources Committee as a standing committee of the Council and assigned Councilwoman Coonrod to chair that committee.
  
- V. **AHO Discussion:** Chair Dotley informed the Council about the need for a second Administrative Hearing Officer. Chris Anderson, Senior Advisor for Legislative Initiatives, gave a presentation on the data supporting a second AHO. He then introduced Attorney Jim Exum of Chambliss, Bahner & Stoepel, who discussed his work as AHO for three surrounding cities. The Council asked for a resolution regarding the second AHO to be added to the Future Considerations.
  
- VI. **National Night Out:** Chair Dotley informed the Council that National Night Out would take place on 10/10 this year and asked if the Council wished to adjust their meetings times that day to accommodate attendance at events within their districts. The Council came a consensus to move the 10/10 meeting start times back so that Agenda Session and committees will start at 1:00 p.m. and Council meeting will start at 4:00 p.m.
  
- VII. Other Business Status
  - A. **Legislative Support for Council:** Councilwoman Noel asked the Council to consider a “Chief of Staff” of their own who will provide legislative support for the Council. Chair Dotley added it to topics for future discussions.
  - B. Pending Legislative Matters:
    - 1. CSAS Historic Designation . . . . .10/17: Strategic Planning
  - C. Pending Presentations/Education Sessions
    - 1. Affordable Housing Committee Work Session . . . . . 10/3 @ 2:00 p.m. [*Strategic Planning cancelled on this date*]
    - 2. Montague Park Master Plan . . . . . 10/3: Parks & Public Works Committee

VIII. Council Agendas

A. Agenda for 9/19

1. 3:30 p.m. Agenda Session
  - a) Economic Development Department Report
  - b) Equity and Community Engagement Update
2. Parks and Public Works Committee
  - a) Presentation on Parks and Outdoors Advisory Commission
3. 6:00 p.m. Council Meeting

B. Agenda for 9/26

1. 3:30 p.m. Agenda Session
  - a) Purchasing Department Report
2. Economic Development Committee (re: One Westside TIF)
3. 6:00 p.m. Council Meeting - Proclamation Honoring Allen Burney, Jr. (Coonrod)

IX. Board Appointments

A. Future Appointment Resolutions

1. Reappointment 10/3 – Sandra Norwood, Head Start Governing Board (District 5)
2. Reappointment 10/10 - Vivian White, Head Start Governing Board (District 9)

B. Current Vacancies

1. Animal Control Board (Districts 2,4, 5, and 7 needed)
2. Board of Sign Appeals (District 5 needed)
3. Health, Educational & Housing Facility Board (Districts 1, 3, and 8 needed)
4. Industrial Development Board (Districts 7 and 8 needed)
5. (Old) Sports Authority Board (Districts 2, 5, and 9 eligible for reappointment; District 8 needed)
6. Passenger Vehicle for Hire Board (3 seats)
7. Head Start Governing Board (Districts 3 and 6 needed)
8. Lookout Valley Region CAC (3 seats: District 1 needed)
9. Shallowford Region CAC (District 5 needed: 1 seat)
10. North Chattanooga Region CAC (District 1 needed: 2 seats)
11. Westside Region CAC (District 7 needed: 4 seats)
12. Bushtown-Glenwood Region CAC (District 8 needed: 1 seat)
13. Hixson Region CAC (District 3 needed: 2 seats)
14. Washington Hills Region CAC (District 5 needed: 4 seats)

X. Comments/Announcements

XI. Adjournment