

CHATTANOOGA CITY COUNCIL  
STRATEGIC PLANNING MEETING  
COUNCIL CONFERENCE ROOM  
*6/20/17 Recap*

- I. Call to Order: Chairman Mitchell called the meeting to order at 1:30 p.m. A quorum was present, including Vice-Chairman Smith and Council members Berz, Byrd, Coonrod, Gilbert, Henderson, Ledford and Oglesby. The assigned attorney was Mr. Hinton. Mayor's staff present was Ms. Richardson, Ms. Sullivan, Mr. Sammons, Ms. Newton and Ms. Cooper. Other staff present were Ms. Madison and Ms. Patton. Council staff present was Ms. Gwyn. Press present was Mr. Wilson and Mr. Leach. There were six community members present, including Ms. Kinser, Ms. White, Chief Johnson, Ms. Lanier and Ms. Burns-Sharp.
  
- II. STVR Presentation: Councilman Henderson invited representatives from the Tennessee Office of Probation & Parole and the Hamilton County Sheriff's Office to address the concerns regarding sex offenders and buffer zones for schools in the STVR overlay. Ms. Kinser presented on the definition of a sex offender and the types of crimes that would categorize a sex offender. HCSO Chief Deputy Branum spoke on the [REDACTED]. Ms. White spoke on the probationary side.
  
- III. Old Business
  - A. Council Agenda for 6/20:e
    1. Agenda Item VII(d) & VII(e): Councilwoman Coonrod requested to see the original contracts for these change order items.
      - Councilwoman Berz recommended an educational session on the purchasing process and manual.
      - Chairman Mitchell recommended that Mr. Holland give a briefing on the change order process on 7/11 and recommended that Public Works give their department report that day. Ms. Sullivan agreed to check on the department report schedule.
      - Councilman Byrd recommended looking at how to tighten spending. Ms. Sullivan recommended that the Council go through the budget cycle to get a better comprehension of department projects.
    2. Agenda Item VII(h): Councilman Henderson requested that Regional Planning look at making this a commercial strip. Mr. Bridger agreed to look into it.
  - B. 3:00 p.m. Agenda Session for 6/20
    1. Department Report: CDOT
  - C. Administrative Items for Future Consideration: 6/20 – 7/11
    1. Councilman Ledford requested two-weeks notice on purchases in order to give due diligence by the Council. Ms. Richardson informed the Council that Admin. is looking at adding purchases to the lookahead document in a separate section.
  - D. Committees for 6/20: Public Works and Transportation
  - E. HR Sub-committee (Admin. Support Vacancy): Councilman Gilbert informed the Council that the sub-committee will meet next week to vet the applications culled by HR.
  - F. Other:

1. Pending Legislative Matters:
  - a. Council Rules – Councilwoman Berz recommended making Council rules an internal procedural document, and recommended a resolution to get rid of the current resolution establishing Council rules. She also recommended posting the rules of operation on the website.
  - b. Charter Amendment to Section 3.1 – Vice-Chairman Smith noted that there would be a 1-week public notice on this item, with the ordinance appearing for first reading on the 6/27 agenda.
  - c. Small Cell – Mr. Hinton informed the Council that he will review the legislation on 6/27 and that first reading will take place on the 7/11 agenda.
2. Pending Presentations:
  - a. Participatory Budgeting – Concerned Citizens for Justice (7/25 at 6:00 p.m.)
  - b. RPA Update – Mr. Bridger

#### IV. New Business

- A. Council Agenda for 6/27:
  1. Agenda Item VI(a): Vice-Chairman Smith confirmed that the Alternate Version is what he had requested last week.
  2. Agenda Item VI(c): Councilwoman Coonrod requested learning more about the Open Records Counsel for the City. Mr. Hinton introduced Ms. Patton as Open Records Council. She informed the Council of the state-mandate for a public records policy by 7/1 and distributed information to the Council about the City's Public Records policy. She then gave an overview of the new policy.
- B. 3:00 p.m. Agenda Session for 6/27
  1. Department Report: Fire Department
- C. Committees for 6/27: Planning and Zoning; Innovations Technology
- D. Other:
  1. Social Media: Councilman Henderson recommended exploring Social Media for the Council. Ms. Gwyn indicated that it could be done after certain considerations. Councilman Gilbert recommended looking at a PR responsibility for the second staff vacancy.
  2. Upcoming Event: Chairman Mitchell informed the Council of the upcoming Ruby Hurley event, but due to time constraints, the Council can discuss it further, if needed, next week.
  3. Pending Legislative Matters: (None)
  4. Pending Presentations:
    - a. 6:00 p.m. Special Presentation for 6/27: CIO Excellence Awards – Mr. Messer

#### V. Attorney/Client Privileged Meeting for 6/20: (Not Needed)

#### VI. Adjournment