

CHATTANOOGA CITY COUNCIL  
STRATEGIC PLANNING MEETING  
COUNCIL CONFERENCE ROOM  
*9/19/17 RECAP*

- I. **Call to Order:** Chairman Mitchell called the meeting to order at 1:30 p.m. with a quorum present, including Vice-Chairman Smith and councilpersons Berz, Byrd, Coonrod, Gilbert, Henderson, Ledford and Oglesby. The assigned attorney was Mr. Hinton. Council staff present was Ms. Gwyn. Mayor's staff attending were Ms. Richardson, Mr. Sammon, Ms. Madison, Ms. Cooper and Ms. Bell. Other staff members attending were Sgt. Joel, Ms. Lee. Media present was Mr. Leach and Mr. Wilson. There were seven community members present, including Mr. Hopkins and Ms. Abbott.
  
- II. **Fire and Police Pension Fund:** Mr. Hopkins introduced Ms. Abbott, who has been Fund Administrator for the past nine months. He also introduced Sgt. Joel, President of the Board. He commented on the direction of the pension board and asked the Council how often he should report to the Council. The Council came to a consensus that Mr. Hopkins should report back to the Council twice a year. Sgt. Joel also expressed thanks to the Council, discussed the past formula change that affected pensions and informed the approved budget's impact on current retirees, future recruitment, talent retention, and employee morale.
  
- III. **Old Business**
  - A. Council Agenda for 9/19:
    1. Agenda Item VII(c):
      - a. Councilman Gilbert had questions about liability for approving armed security guards who work for Hamilton County at city/county facilities. Councilwoman Berz also questioned why the City is approving employees at city/county facilities. Mr. Noblett spoke liability being dependent on which city's policies are in place at the facility. Mr. Hinton offered at the agreement to see if it requires disclosure for when guards have disciplinary issues under investigation. He also agreed to look at why the City is authorizing these guards.
    2. Agenda Item VII(j): Councilman Ledford requested information on services from this contract are divided among the multiple contractors. Ms. Richardson explained the process of calling contractors in order.
  - B. 3:00 p.m. Agenda Session for 9/19: (No further information needed)
    1. Department Report: CPD
    2. CPD Presentation: "Mind of a Gang Member" by Sgt. May
    3. Committees for 9/19: (None)
  - C. Admin. Items for Future Consideration (9/19 – 10/10): (No further information needed)
  - D. HR Sub-Committee Exploring 4<sup>th</sup> Staff Position: Councilman Gilbert informed the Council he is meeting tonight with HR to discuss a potential job description.
  - E. Other:
    1. Pending Legislative Matters:

- a. Fair Housing – (Councilwoman Coonrod) Mr. Hinton is working with Councilwoman Coonrod and the Office of Multicultural Affairs on Fair Housing as a source of funds.
  - b. Small Cell/Ch. 32 – Vice-Chairman Smith (No further information needed)
  - c. Station Street – (Councilman Byrd) Mr. Hinton explained that he is getting input from CPD regarding legislation related to expanding the definition of premises for certain Open Container law.
2. Pending Presentations: (None additional)
  3. PILOT Process – Councilman Ledford (No further information needed)
  4. Social Media Committee: Vice-Chairman Smith informed the Council that the committee will meet soon.
  5. Budgetary Oversight Committees:
    - a. Committee to Explore City Judges – Councilpersons Byrd, Berz and Gilbert
    - b. Committee to Explore Capitol & Paving Projects – Councilpersons Henderson, Oglesby and Ledford
    - c. Committee to Explore I.T. Spending: Chairman Mitchell assigned Vice-Chairman Smith to chair the I.T. Spending Oversight Committee. Vice-Chairman Smith will choose councilpersons who will work on the committee.
  6. Board Appointments:
    - a. Community Development Citizens Advisory Board (Districts 1, 2, 3, 7 & 8)
    - b. Office of Multicultural Affairs (District 3, 7 & 8)

#### **IV. New Business**

- A. Council Agenda for 9/26:
  1. Agenda Item 6(a): Councilman Gilbert questioned if citizens would still receive a paper ticket indicating the court date. Ms. Richardson and Ms. Madison explained how the E-Citation is a clerical process that will automate the docketing process. Ms. Richardson agreed that they can give the Council more information if needed.
  2. Agenda Item 6(c) and 6(d): Chairman Mitchell indicated that these two items are
  3. Agenda Item 6(e): Regarding distilleries, Councilman Gilbert had questions about the use of the distilleries not using their own products. Mr. Hinton will ask Mr. Bridger to be available at Agenda Session for questions on this zoning matter.
  4. Agenda Item 7(e):
    - a. Councilwoman Coonrod had unanswered questions on the two temporary services contracts. Ms. Richardson asked the Council to resend their questions to her. Chairman Mitchell instructed the Council to send their remaining questions to Mr. Hinton and “cc” the full Council.

- b. Ms. Richardson also agreed to set up a meeting with Purchasing for Councilwoman Coonrod.
  - c. Ms. Coonrod asked Ms. Richardson to ensure that the temporary service vendors do not contact her to discuss the contract. Ms. Richardson offered to help where needed in fielding questions from vendors.
  - d. Council members had questions regarding schedule of fees and whether vendors see the bids of competitors. Councilwoman Berz suggested an educational session on the schedule of fees. Ms. Richardson agreed to invite Purchasing to next week's Strategic Planning meeting.
- B. 3:00 p.m. Agenda Session for 9/26: (No further information needed)
- 1. Department Report: I.T. Department
- C. Committees for 9/26: Public Works and Transportation
- a. Councilwoman Berz asked Chairman Mitchell to chair the committee in her absence on 9/26.
- D. Other:
- 1. Pending Legislative Matters: Councilman Oglesby requested that the resolution appointing Walter Williams as an Administrative Hearing Officer be added to the 9/26 agenda. Mr. Hinton agreed to add the resolution to the agenda. He also informed the Council that he is working on an ordinance change related to the AHO's scope of authority for the 10/3 agenda.
  - 2. Pending Presentations: (None)
- V. **Attorney/Client Privileged Meeting:** *(Closed session)*
- VI. **Adjournment:** Chairman Mitchell adjourned the open meeting at 2:25 p.m.