

CHATTANOOGA CITY COUNCIL
STRATEGIC PLANNING MEETING
J.B. COLLINS CONFERENCE ROOM
01/21/20 RECAP

- I. Call to Order: The meeting was called to order at 1:34 p.m. by Chairman Oglesby. A quorum was present, including Vice-Chairman Henderson and Councilpersons Berz, Byrd, Coonrod, Gilbert, Ledford, Mitchell and Smith. The assigned attorney was Mr. Noblett. Council staff present was Ms. Gwyn. Mayor's staff in attendance was Mr. Hayes, Ms. Sullivan, Ms. Lowdermilk, Ms. Satterfield, and Ms. Albright. Other city staff attending was Ms. Madison, Mr. Swafford, Ms. Haley, Mr. Moreland, and Mr. Sevigny. Also in attendance were four members of the community and three members of the media.

- II. Purchasing Contracts: Councilpersons discussed information they would like in regard to the contract process.
 - A. Requests for Information
 1. Councilman Mitchell and Councilwoman Coonrod requested a template for the standard contract, to which Mr. Noblett agreed to send to the Council.
 2. Councilman Ledford questioned if an "evergreen clause" was included in the standard contract template.
 3. Councilman Gilbert asked Purchasing to look closer at the specifications of contracts.
 4. Councilwoman Berz recommended that the Legal Department review all contracts to ensure taxpayer dollars are used fairly and do not create a monopoly.
 - B. Further Information
 1. Ms. Sullivan informed the Council that the Purchasing Department is seeking tracking software for contract renewals.
 2. Ms. Haley informed the Council that she has a meeting with Mr. Noblett next week regarding contract reviews.
 3. Councilman Gilbert reminded the Council about the possible impact of the diversity study that is in progress.
 4. Councilwoman Berz requested an educational session on the contract review process. By consensus, Chairman Oglesby scheduled an educational session on 2/18 regarding the purchasing contract review process.
 5. Ms. Sullivan will email the Council to solicit questions for the 2/18 educational session.

- III. Performance Management Quarterly Report – Mr. Moreland briefed the Council on the quarterly update. He discussed Chattalytics and the formatting of information for internal users. Discussion ensued about the process for reviewing agencies to ensure goals are being met and ensuring that adequate measurements are used for agencies. Councilman Gilbert requested that Administration consider performance-based contracts. Ms. Sullivan will discuss that with Mr. Noblett and Ms. Madison.

- IV. Council Agenda for 1/21
 - A. 3:00 p.m. Agenda Session
 1. Item VI(e) – This Public Works item will be removed prior to the 6:00 p.m. agenda.
 2. Item VII(a) – Councilwoman Berz informed the Council that this item should have been listed as a Special Presentation, not under Resolutions. Mr. Noblett agreed to have this changed. She also informed the Council that the family of hero Alfred Williams will be present tonight for the presentation of the resolution.

3. Items VII(b) and (c) – Mr. Noblett informed the Council that the Applicant does not wish to proceed with these STVR requests.
 4. Committees: Public Works and Transportation (including CARTA System Redesign)
 5. Department Report: (None)
- B. 6:00 p.m. Special Presentations: (None)
- C. 6:00 p.m. Council Meeting/Order of Business (No further information needed)

V. Council Agenda for 1/28

- A. 1:30 p.m. Strategic Planning
- B. 3:00 p.m. Agenda Session
 1. Item 7(d) – Councilwoman Coonrod requested an educational session by those employees working directly with the Fair Housing Initiative. Mr. Sammons agreed to schedule this with the team working on Fair Housing.
 2. Item 7(e) – Ms. Madison gave an introduction on this item for collection recovery services, then introduced Angela Hines, Director of Operations for Nationwide Recovery Service, to discuss the process for collections.
 3. Committees: (None)
 4. Department Report: CPD
- C. 6:00 p.m. Special Presentations: (None)
- D. 6:00 p.m. Council Meeting/Order of Business (No further information needed)

VII. Other Business

- A. BFO Process – Missions & Goals: Councilwoman Berz has heard no further comments about the revised document. Unless she hears comments, it will be added to the final FY21 BFO submission.
- B. Powerhouse Facility – Councilman Byrd informed the Council that someone may bring a petition to the Council regarding the Powerhouse Facility. He intends to address the Assembly tonight regarding false rumors about the facility being closed soon. He asked Ms. Sullivan to prepare a response, if needed, as to why the Powerhouse roof has not been replaced like at other facilities; Ms. Sullivan agreed.
- C. Admin. Items under Future Consideration: Ms. Sullivan addressed questions about the Chattanooga Rescue Service donation agreement.
- D. Pending Presentations/Educational Sessions: (No further information needed)
 1. STVR/Earmarked Funds/Section 11-519
 2. Council Building Security Estimates – 2/4 Strategic Planning
 3. Consolidated Plan Update (HUD) – 2/11 Strategic Planning
 4. Fire & Police Pension (re: 4th Qtr. Report) - 2/25 Strategic Planning
 5. Creative Discovery Museum - 2/18 Strategic Planning
 6. Proclamation for National Social Work Month – 3/3 Council meeting
 7. Equal Business Opportunity Program (Date pending)
- D. Pending Legislative Matters:
 1. Dockless Electric Scooters – This legislation has been added to the 1/28 agenda and will be discussed in Public Works and Transportation Committee today.
 2. Tennessee Title Pledge Act - Councilwoman Coonrod sponsored this legislation for the 1/28 agenda. Since this legislation only had one sponsor listed, Councilman Mitchell reminded the Council of its own rules for adding items to the agenda. Councilwoman Berz offered to co-sponsor this legislation with Councilwoman Coonrod. Councilwoman Berz requested that usury law be added to this legislation; Mr. Noblett agreed.

E. Board Appointments:

1. Board of Sign Appeals (District 7)
2. Community Development Advisory (District 1)
3. Office of Multicultural Affairs (Districts 1 & 3)
4. Sports Authority (Districts 3 & 7)
5. Youth and Family Development (District 1)

VIII. Legislative Committee: Vice-Chairman Henderson called the committee meeting to order at 3:52 p.m. today for a discussion about the frequency of Strategic Planning meetings. The committee did not have time to finish its 10-minute discussion. Vice-Chairman Henderson scheduled a meeting next week, 1/28. He also asked Chairman Oglesby to ensure it was at the top of the Strategic Planning agenda; Chairman agreed. [Editor's Notes: Minutes of the Legislative Committee meeting have been recorded and published separately. The Legislative Committee meeting referenced herein was subsequently changed from the 1/28 to the 2/4 Strategic Planning meeting.]

IX. Attorney-Client Privilege Meeting (Not needed)

X. Adjournment