

# **HOLD HARMLESS AGREEMENT INFORMATION**

## **(STORMWATER ONLY)**

**Submit to: [sitereview@chattanooga.gov](mailto:sitereview@chattanooga.gov)**

Once the need is determined by the LDO, the following information must be submitted to start the Indemnity & Hold Harmless Agreement process. This is for stormwater related items only. Sanitary is done separately.

Property Address and Parcel ID:

Contracting Party (legal owner of property in question):

Contracting Party Contact Info (address, phone, email):

Contact Person:

Contact Person Contact Info if different than above:

Description of Work to be covered under this agreement (include pipe length, size, material, location, relation to existing items on site, etc.):

Additional information required to accompany this form:

- Legal Description of Property
- Survey of Property or Plat
- Site plan clearly showing which items are to be covered under this agreement (circled in red or highlighted, etc) and their relation to property lines, existing easements, existing or proposed structures, etc. There should be no doubt which stormwater related items (conveyances, structures, etc.) are being covered in this agreement. Dimensions are helpful.
- Any additional information requested by the City Attorney's Office

After submission of all required items, LDO will submit the information to the City Attorney's Office for contract processing. The executed agreement will be required prior to C/O.