



City of Chattanooga

Stan Sewell
Director

INTERNAL AUDIT
City Hall
Chattanooga, Tennessee 37402

Ron Littlefield
Mayor

January 14, 2011

Mayor and City Council
City of Chattanooga
Chattanooga, TN 37402

RE: Post Audit Review of CDL Drug Testing, Audit 09-17

Dear Mayor Littlefield and Council Members:

On March 24, 2010, the Internal Audit Division released an audit on the Personnel Department's CDL drug testing policy and procedures. We performed certain procedures, as enumerated below, with respect to activities of the City's Drug Testing program in order to render a conclusion on the status of the recommendations made as a result of that audit.

This Post Audit Review consisted principally of inquiries of City personnel. It was substantially less in scope than an audit in accordance with generally accepted government auditing standards.

The evidence obtained provided a reasonable basis for our conclusions; however, had an audit been performed, other matters might have come to our attention that would have been reported to you and our conclusions may have been modified.

The conclusions of Audit 09-17 were that:

1. The City's policy complies with Federal and State mandates.
2. Random testing is being performed in accordance with the policy.
3. No employees tested positive during calendar year 2009.

The audit contained one recommendation that addressed the audit's finding. Based on the review performed, we concluded that the recommendation was not implemented.

Recommendation Not Implemented (1)

We recommended (Recommendation 1) the department heads of the Fire and Police Departments create and implement policies and procedures for drug and alcohol testing as required by the City Code. We further recommended those policies utilize the resources already in place with CAREHERE through the Personnel Department's Benefit Office. Based upon information from both the Fire and Police Chiefs, they have been in discussions with Personnel, City Attorney and the Mayor's office for several months regarding our recommendation. However, they have not implemented the drug testing program yet.

We thank the personnel in the Police and Fire Departments for their assistance in conducting this review. We will consider this report to be final unless directed to continue our review.

Sincerely,



Stan Sewell, CPA, CGFM
Director of Internal Audit

cc: Dan Johnson, Chief of Staff
Donna Kelley, Personnel Director
Madeline Green, Benefits Coordinator
Bobby Dodd, Chief of Police
Randy Parker, Fire Chief
Audit Committee