



City of Chattanooga
Housing & Community Investment Division
Rapid Rental Repair Application

The City of Chattanooga’s Rapid Rental Repair Program assists private rental property owners with turnover costs on rental properties. Units must be vacant at time of application and during renovation. The maximum reimbursement amount is \$4,900. In return, the property owner must rent the assisted unit to tenants with incomes at or below 60% of the area median income, using HUD-established maximum rents, and adhere to a two-year period of affordability. Applications will be accepted on a “first-received, first-considered” basis.

Instructions: Please fill in the information and sign below. Complete one application per rental property. Submit the application with required attachments to jhuffman@chattanooga.gov.

Applicant Information	
Applicant Name:	Phone: <input style="width: 80%;" type="text"/>
Co-Applicant Name (If Applicable):	Phone: <input style="width: 80%;" type="text"/>
Applicant Home Address:	
City, State, and Zip Code:	
Email:	
Street Address of Rental Property (Include Unit or Apartment #):	
Property Information	
Type of Ownership:	<input type="checkbox"/> Sole Ownership <input type="checkbox"/> Partnership <input type="checkbox"/> Non-Profit <input type="checkbox"/> Other:
Number of Bedrooms:	<input style="width: 80%;" type="text"/>
Year Built:	<input style="width: 80%;" type="text"/>
Type of Building:	<input type="checkbox"/> Single-Family <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> Other:
Zoning Designation:	<input style="width: 80%;" type="text"/>
Eligibility	
Are city <u>and</u> county property taxes and fees current on ALL rental properties?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the property currently owned by the applicant?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the property currently occupied?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the property have any outstanding code violations?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Scope of Work
Total Estimated Costs: \$
Please List Items to be Repaired/Replaced (Attach Separate Sheet if Needed):

REQUIRED ATTACHMENTS:

- 1. Four or five interior “before” pictures**
- 2. Proof of paid property taxes and fees for all properties (City and County)**
- 3. Proof of insurance coverage**
- 4. Proof of good standing with mortgage lender (if applicable)**

I certify that all the information stated herein, as well as any information provided in accompaniment herewith, is true and accurate; I hereby grant the City of Chattanooga permission to request data from the appropriate sources as applicable. Submission of this application indicates understanding and agreement with all program rules.

Date

Applicant’s Signature

Date

Co-Applicant’s Signature (if applicable)

PROGRAM UPDATES

Effective July 1, 2023:

Maximum Rents – Property owners must comply with the current year’s maximum rents and maximum incomes as listed in the HUD-issued “Income Limits and Fair Market Rents for Chattanooga.” For example, even if a Housing Choice Voucher (aka Section 8 Voucher) is accepted, the total rent amount may not exceed the posted maximum. **However, these restrictions are only required for a two-year period, called the “affordability period.”**

Affordability Period – This period has increased from one (1) year to two (2) years.

Timeliness – Landlords have 30 days upon project completion to submit invoices/receipts/proof of payment for reimbursement.

Eligibility – Units assisted through the program will not be eligible for additional program assistance until three (3) years from the initial project completion.