



Chattanooga City Council
Chattanooga, Tennessee
John P. Franklin, Sr. City Council Building

COUNCIL MEETING MINUTES

February 1, 2022
6:00 PM

CALL TO ORDER

Council Chairman Chip Henderson called the meeting to order. A quorum of eight was present that also included Vice-Chairman Ken Smith and Councilpersons Carol Berz, Demetrus Coonrod, Raquetta Dotley, Isiah Hester, Jenny Hill, and Darrin Ledford. Others present were Emily O'Donnell, City Attorney, and Nicole Gwyn, Council Clerk. Councilman Anthony Byrd was not present at this meeting. Video of the meeting is available on YouTube by clicking [here](#).

PLEDGE OF ALLEGIANCE

Councilman Ledford led the Assembly in the Pledge of Allegiance.

APPROVAL OF LAST MINUTES

On motion of Vice Chairman Smith and seconded by Councilman Hester, the minutes of the last meeting (January 18, 2022) were approved as published.

ORDINANCES – FINAL READING: (NONE)

ORDINANCES – FIRST READING:

2021-0213
PBD Development GP, Gunbarrel Partners,
Chattanooga Hotel Properties Investment, LLC,
and Napier Associates
Planning Commission Version
District No. 4

Agenda Item VI(a):

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO LIFT CONDITIONS OF #11B AND #11C FROM ORDINANCE NO. 13110 OF PREVIOUS CASE NO. 2016-0060, FROM THE PROPERTIES LOCATED IN THE 2300 AND 2400 BLOCKS OF ELAM LANE, AND THE 2300 THROUGH 2500 BLOCKS OF GUNBARREL ROAD, 2321 LIFESTYLE WAY, AND 7344 MCCUTCHEON ROAD.

Councilman Ledford moved to defer to February 22, 2022. Councilwoman Coonrod seconded.

ACTION: DEFERRED TO FEBRUARY 22, 2022

RESOLUTIONS:

PROCEDURAL NOTE: With no objection from the Council, Chairman Henderson instructed the Clerk to read the next three resolutions for one Council vote.

RESOLUTION #31020

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A NON-PROFIT LEASE STANDARD FORM AGREEMENT WITH THE FORGOTTEN CHILD FUND, INC., IN SUBSTANTIALLY THE FORM ATTACHED, TO LEASE APPROXIMATELY 19,516 SQ. FT. OF WAREHOUSE SPACE AT 1815 E. MAIN STREET, IDENTIFIED AS TAX MAP NO. 156B-D-009, FOR THE THREE (3) MONTH TERM OF FEBRUARY 1, 2022, THROUGH APRIL 30, 2022, FOR THE RENT OF \$1 PER TERM, WITH THE OPTION TO RENEW FOR THREE (3) ADDITIONAL TERMS OF THREE (3) MONTHS EACH.

RESOLUTION #31021

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A NON-PROFIT LEASE STANDARD FORM AGREEMENT WITH THE FORGOTTEN CHILD FUND, INC., IN SUBSTANTIALLY THE FORM ATTACHED, TO LEASE APPROXIMATELY 1,142 SQ. FT. OF OFFICE SPACE AT 1715 E. MAIN STREET, IDENTIFIED AS TAX MAP NO. 156B-D-011, FOR THE THREE (3) MONTH TERM OF FEBRUARY 1, 2022, THROUGH APRIL 30, 2022, FOR THE RENT OF \$1 PER TERM, WITH THE OPTION TO RENEW FOR THREE (3) ADDITIONAL TERMS OF THREE (3) MONTHS EACH.

RESOLUTION #31022

A RESOLUTION TO AMEND RESOLUTION NO. 30619 TO AUTHORIZE THE MAYOR OR HIS DESIGNEE TO ENTER INTO A DONATION AGREEMENT, IN SUBSTANTIALLY THE FORM ATTACHED, WITH THE A.I.M. CENTER, INC., FOR THE DEVELOPMENT OF AFFORDABLE HOUSING ON THE PROPERTY LOCATED AT 1815 E. MAIN STREET, IDENTIFIED AS TAX PARCEL NO. 156B-D-009, AND TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE TRANSACTION.

Councilwoman Berz moved to approve the three resolutions. Vice Chairman Smith seconded. The motion carried.

ACTION: RESOLUTIONS 31020 – 31022 ADOPTED

PROCEDURAL NOTE: With no objection from the Council, Chairman Henderson instructed the Clerk to read the next two resolutions for one Council vote.

RESOLUTION #31023

A RESOLUTION AUTHORIZING THE FAMILY JUSTICE CENTER TO APPLY FOR, AND IF AWARDED, ACCEPT A GRANT FOR AN AMOUNT NOT TO EXCEED \$160,000.00 TO SUPPORT THE SERVICES PROVIDED TO VICTIMS LIVING WITHIN HAMILTON COUNTY, FOR A GRANT PERIOD OF JULY 1, 2022, THROUGH JUNE 30, 2023.

RESOLUTION #31024

A RESOLUTION AUTHORIZING THE CHIEF OF THE CHATTANOOGA POLICE DEPARTMENT TO ENTER INTO A CONTRACT WITH SAFEWARE, IN SUBSTANTIALLY THE FORM ATTACHED AND APPROVED BY THE OFFICE OF THE CITY ATTORNEY, FOR A NOMAD MOBILE COMMAND VEHICLE, WITH AN ORIGINAL VEHICLE PURCHASE PRICE OF \$342,000.00 BASED UPON OMNIA CONTRACT #4400008468 FROM LEAD AGENCY FAIRFAX COUNTY, VA, PUBLIC SAFETY AND EMERGENCY PREPAREDNESS, LESS A \$20,000.00 TRADE-IN CREDIT OF AN INTERNATIONAL 4700, WITH AN EXPECTED DELIVERY OF 310 CALENDAR DAYS AFTER RECEIPT OF ORDER, FOR A FINAL TOTAL AMOUNT OF \$322,000.00.

Councilwoman Berz moved to approve both resolutions. Councilwoman Dotley seconded. The motion carried.

ACTION: RESOLUTIONS 31023 & 31024 ADOPTED

On motion of Councilwoman Dotley and seconded by Councilman Ledford,

RESOLUTION #31025

A RESOLUTION AUTHORIZING THE WAIVER OF PARK RENTAL FEES FOR FRIENDS OF THE FESTIVAL IN SUPPORT OF RIVERFRONT NIGHTS FOR THE DATES OF JULY 2, JULY 9, JULY 16, JULY 23, JULY 30, AUGUST 6, AUGUST 13, AUGUST 20, AND AUGUST 27, 2022, IN THE AMOUNT OF \$18,000.00.

ACTION: ADOPTED

Agenda Item VII(g):

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO EXECUTE A FEDERAL U.S. COMMUNITIES CONTRACT #4400008468 WITH SAFEWARE TO ASSIST LOCAL COMMUNITIES IN PROCUREMENT OF PUBLIC SAFETY AND EMERGENCY PREPAREDNESS EQUIPMENT AND RELATED SERVICES AND LEVERAGE THIS CONTRACT TO INSTALL A SYSTEM OF AUTOMATED HIGH WATER ROAD CLOSURES AT FLOOD PRONE STREETS WITHIN THE CITY, FOR AN AMOUNT OF \$256,357.19.

Councilman Ledford moved to withdraw. Vice Chairman Smith seconded. The motion carried.

ACTION: WITHDRAWN

On motion of Vice Chairman Smith and seconded by Councilwoman Berz,

RESOLUTION #31026

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO AUTHORIZE ON-CALL BLANKET CONTRACT(S) FOR ON-CALL DESIGN AND PLAN PRODUCTION SERVICES, CONTRACT NO. S-20-004-100, FOR YEAR TWO (2) OF A FIVE (5) YEAR TERM, WITH THE FOLLOWING FIRMS: (1) WK DICKSON; (2) VOLKERT; (3) BARGE DESIGN; (4) S&ME; (5) RK&K; (6) GEOSYNTEC; (7) CTI; (8) CROY; (9) CHAZEN/LABELLA ASSOCIATES; (10) BROWN & CALDWELL; AND (11) ARCADIS, THAT EACH CONSULTANT QUALIFIED FOR, THE RENEWAL OF THE FIVE (5), ONE (1) YEAR BLANKET CONTRACTS FOR PROFESSIONAL SERVICES ESTIMATED AT \$250,000.00 TOTAL ANNUALLY, FOR ALL ELEVEN (11) PROFESSIONAL FIRMS FOR USE BY ALL DEPARTMENTS.

ACTION: ADOPTED

DEPARTMENTAL REPORTS:

Proposed Purchases

Brent Goldberg, Chief Finance Officer, presented the following proposed purchases:

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| PO# 560201 Fleet Management Division, Public Works
Batteries & Battery Supplies
Lowest/Best Bidder: Batteries Plus or Batteries Plus Bulbs
10323 Deerborn Lane
Knoxville, TN 37932 | \$190,000.00 |
| PO# 560203 Fleet Management Division, Public Works
Batteries & Battery Supplies
Lowest/Best Bidder: MHC Kenworth-Chattanooga
dba Tennessee Kenworth Inc
7831 Lee Hwy Chattanooga, TN 37421 | \$100,000.00 |
| PO# 560712 Fleet Management Division, Public Works
Paint & Body Repair on Light Duty Vehicles
Lowest/Best Bidder: Maaco Collision Center & Auto Painting
4005 Dodds Avenue
Chattanooga, TN 37407 | Increase of \$60,000 for a total
estimated annual spend of
\$220,000 |
| PO# 560713 Fleet Management Division, Public Works
Paint & Body Repair on Light Duty Vehicles
Lowest/Best Bidder: MHC Kenworth-Chattanooga
dba Tennessee Kenworth Inc
7831 Lee Hwy
Chattanooga, TN 37421 | Increase of \$10,000 for a
total estimated annual spend
of \$41,500 |

R110721 Public Works Administration \$477,761.55
 Purchase of one (1) Caterpillar D6 Bulldozer
 Lowest/Best Bidder: Stowers Machinery Corporation
 4066 S Access Rd.
 Chattanooga, TN 37406

R110714 Public Works Administration \$37,741.26
 Purchase of one (1) Kubota D1105 RTV-X1100CWL-H
 Lowest/Best Bidder: Kubota of Chattanooga
 2628 Rossville Blvd.
 Chattanooga, TN 37404

200144,2 Facilities, Public Works \$140,000.00
 Elevator and Lift Inspection, Maintenance,
 Testing & Repair Services
 Lowest/Best Bidder: United Elevator Services, LLC
 1140 Latta Street, Suite 1
 Chattanooga, TN 37406

200140-2 Fire Department/Mobile Communications Division \$75,000.00
 Radio Tower Inspection and Maintenance
 Lowest/Best Bidder:
 1. Midland Communications, Inc. 1363 Newton Church Road Calhoun, GA 30701
 2. United Tower Company LLC 1601 Industrial Blvd. Madison, GA 30650

PO559164 Early Learning Head Start Division \$157,500.00
 Food Items & Cleaning Products
 Lowest/Best Bidder: Institutional Wholesale Co., Inc
 P. O. Box 458
 Cookeville, TN 38503

Councilwoman Berz moved to approve. Vice Chairman Smith seconded. The motion carried.

ACTION: ALL PURCHASES APPROVED

RFP Recommendation

Mr. Goldberg also recommended the following for approval as a Competitive Sealed Proposal instead of a Competitive Sealed Bid in compliance with City Code 2-554:

DEPARTMENT	SUMMARY	DOCUMENTATION LINK
Parks & Outdoor	RFP for Park & Recreation Management Software and Services. There is more than one (1) solution to a purchasing issue and the competitive sealed proposals will assist in choosing the best solution. There are numerous Parks and Recreation Management Software systems available, both in <i>off the shelf</i> and <i>customer versions</i> . The Department of Parks & Outdoors would like to consolidate multiple existing software systems that are currently in use throughout the City for similar purposes and find a single software solution to fit its needs. Competitive sealed proposals will allow us to evaluate	Request for Proposal RFP Format Determination - Parks & Recreation Management Software and Services

	software to find the best fit all around for customer interface, flexibility to perform a variety of tasks, availability of reporting and internal control features, and technical specifications.	
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Councilman Ledford moved to approve the issue of the RFP. Vice Chairman Smith seconded. The motion carried.

ACTION: ISSUING RFP IS APPROVED

COMMITTEE REPORTS:

Budget and Finance Committee
Councilwoman Berz
(No report)

Economic Development Committee
Councilwoman Coonrod reported:

- The committee met today in open meeting for a presentation on ARP funding and HUD.

Education and Innovation Committee
Councilwoman Hill
(No report)

Equity and Community Development Committee
Councilwoman Dotley
(No report)

Legislative Committee
Vice-Chairman Smith
(No report)

Planning and Zoning Committee
Councilman Ledford reported:

- The committee met today in open meeting to review all items on the agenda and to hear a presentation by Camiros on the Zoning Code Analysis.

Parks and Public Works
Councilman Hester
(No report)

Public Safety Committee
(Councilman Byrd not present)

OTHER BUSINESS:

Board Appointments

Councilman Hester moved to appoint Andrea Smith to the Health, Education, and Housing Facility Board for District 5. Councilwoman Berz seconded. The motion carried.

In the absence of Councilman Byrd, Chairman Henderson appointed Lee Brock to the Board of Zoning Appeals for District 8.

Councilman Byrd - Resignation

Chairman Henderson informed everyone that Councilman Anthony Byrd had submitted a letter of resignation from the Council as he will soon be appointed as the new City Court Clerk. He asked the Clerk to read the [letter](#) in the open meeting. Afterwards, Chairman Henderson asked Attorney O'Donnell to add a resolution to the two-week agenda to confirm Anthony Byrd as City Court Clerk for a vote by the Council on February 15. He then asked the attorney to add another resolution to the two-week agenda to declare the District 8 Council seat vacant and to ask the Hamilton County Election Commission to place that seat on the ballot for the August 2022 County General Election. Attorney O'Donnell agreed to place these items on the two-week agenda for vote on both resolution on February 15th.

RECOGNITION OF PERSONS WISHING TO ADDRESS COUNCIL (Listen and view on YouTube [here](#))

Attorney O'Donnell read the rules of procedure for persons wishing to address the Council. After which, Chairman Henderson recognized the following persons:

Speaker Name	District	Primary Topics:
• Marie Mott	8	Commercial linkage fees/affordable housing
• Janice Gooden	8	Budget public input sessions/Zoning Code Analysis <ul style="list-style-type: none">○ Joda Thongnopnua, Chief of Staff, noted that the contractor, Camiros LTD, is making recommendations to the Council for the Zoning Code Analysis. He reminded everyone that the Council would decide if changes are made to zoning code.

ADJOURNMENT

On motion of Councilman Smith, Chairman Henderson adjourned the meeting of the Chattanooga City Council until Tuesday, February 8, 2022, at 6:00 p.m.

CHAIRMAN

CLERK OF COUNCIL