

# Meeting Minutes

September 21, 2023

The duly advertised meeting of the Chattanooga Historic Zoning Commission was held on September 21<sup>st</sup>, 2023, at 9:30 A.M. in conference room 1A of the Development Resource Center. Chair Skip Pond called the meeting to order, Andrew Pinion called the roll and swore in all those who would be addressing the Commission. Skip Pond explained the rules of procedures and announced that the meeting is being recorded.

**Members Present:** Skip Pond, John Brennan, Clif McCormick, Piper Stromatt, Nathan Bird, Dana Moody

**Members Absent:** Leanne Kinney, Matt McDonald, Todd Morgan

**Staff Members Present:** Historic Preservation Planner Melissa Mortimer, Administrative Support Assistant II Andrew Pinion, Attorney Andrew Trundle

**Applicants Present:** Jody Martin, Ella Mae Whatley, Romeatrius Moss

**Approval of Minutes:** John Brennan made a motion to approve minutes. Dana Moody seconded. All in favor, the minutes were approved.

**Old Business:** None

## **New Business:**

- August Staff Reviews

Melissa Mortimer presented the staff reviews for August to the Commission:

**1. HZ-23-106: 900 Vine Street:** in-kind sidewalk repairs, concrete pad and repair potholes.

**2. HZ-23-108: 801 Vine Street:** - reconstruction of retaining wall.

**3. HZ-23-109: 4510 St. Elmo Ave:** install pea-gravel on existing driveway.

**4. HZ-23-112: 1619 W 54th St:** removal of a non-original rotten deck to expose original steps.

**5. HZ-23-113: 1508 W 55th St:** fence and driveway replacement, ramp installation, new screen on porch and column replacement.

**6. HZ-23-114: 4605 Tennessee Ave:** installation of a full-lite storm door in white.

**7. HZ-23-115: 4414 St Elmo Ave:** roof repairs with in-kind shingles and materials.

Case #HZ-23-73 – 4411 Seneca Ave. – Rear deck and fence

## **Project Description:**

The Applicant Jody Martin has the following:

- Installation of rear deck
- Installation of fencing
- Removal of two windows for installation of french doors

## **Staff Comments:**

Historic Preservation Planner Melissa Mortimer presented the report to the committee.

## **Relevant Guidelines Covered:**

6.11 Fences Page 43  
6.6 Decks Page 38  
6.8 Doors Page 40  
6.41 Windows Page 74

**Comments from the community:**

Applicant Jody Martin 4411 Seneca Ave. - spoke about the project and explained in further detail to the Commission regarding the installation of rear deck and fencing. She also covered the removal of two windows for installation of french doors.

**Discussion: A discussion was had between the commission members and applicant. John Brennan made a motion to approve Case #HZ-23-73 – 4411 Seneca Ave., as submitted pursuant to the Chattanooga City Code, Chapter 10, Article 2, Section 10-15e and pursuant to the Saint Elmo Design Guidelines, approval subject to the following conditions:**

1. French doors to be wooden and ten light
2. Existing window(s) to remain with the home

**Nathan Bird seconded the motion. All in favor, the motion was carried to approve.**

Case #HZ-23-99 – 1508 W 55<sup>th</sup> Street – Side addition, replace windows

**Project Description:**

Speaking for the applicant is her granddaughter Romeatrius Moss and has the following:

- Building of a side addition
- Replacing windows
- Replacement of siding

**Staff Comments:**

Historic Preservation Planner Melissa Mortimer presented the report to the committee.

**Relevant Guidelines Covered:**

6.1 Additions, Page 33  
6.41 Windows Page 74  
6.33 Siding Page 68

Applicant's granddaughter Romeatrius Moss 814 E. MLK Blvd - spoke about the project and explained in further detail to the Commission regarding building of a side addition to the home, replacing windows, and the removal and replacement of siding. Several projects have already been staff approved.

**Discussion: A discussion was had between the commission members and applicant. Piper Stromatt made a motion to approve Case HZ-23-99 1508 W 55<sup>th</sup> Street, as submitted pursuant to the Chattanooga City Code, Chapter 10, Article 2, Section 10-15e and pursuant to the Saint Elmo Design Guidelines, subject to the following conditions.**

1. Siding, if salvageable, to be repaired. If non-salvageable, materials used to be approved by staff.
2. Window replacements are to be staff approved.

**Dana Moody seconded the motion. All in favor, the motion was carried to approve.**

Case #HZ-23-110 – 1710 W 56<sup>th</sup> Street – Side addition, replace windows

**Project Description:**

Applicant Noah Schussler 1710 W 56<sup>th</sup> Street has the following:

- Building of a storage shed/outbuilding

**Staff Comments:**

Historic Preservation Planner Melissa Mortimer presented the report to the committee.

**Relevant Guidelines Covered:**

Page 56 New Construction: Secondary Buildings

Applicant spoke about the project and explained in further detail to the Commission regarding the building of a storage shed on the property.

**Discussion: A discussion was had between the commission members and applicant. Dana Moody made a motion to approve Case HZ-23-110 1710 W 56<sup>th</sup> Street, as submitted pursuant to the Chattanooga City Code, Chapter 10, Article 2, Section 10-15e and pursuant to the Saint Elmo Design Guidelines, subject to the following conditions.**

1. Use hardy siding on the shed

**Nathan Bird seconded the motion. All in favor, the motion was carried to approve.**

Dana Moody made a motion to adjourn. Nathan Bird seconded.

**The meeting was adjourned at 10:20 a.m.**

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**Skip Pond, Chairman**

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**Date**

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**Andrew Pinion, Secretary**

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**Date**

